



CABINET

MINUTES OF THE MEETING HELD AT PENALLTA HOUSE, TREDOMEN ON WEDNESDAY, 29TH MARCH 2017 AT 2.00 P.M.

PRESENT

Councillor Mrs B. Jones – Chair (Presiding)

Councillors:

Mrs C. Forehead (Human Resources and Governance/Business Manager), N. George (Community and Leisure Services), D.T. Hardacre (Performance and Asset Management), D. Havard (Education and Lifelong Learning), K. James (Regeneration, Planning and Sustainable Development), D.V. Poole (Housing) and T.J. Williams (Highways, Transportation and Engineering).

Together with:

C. Burns (Interim Chief Executive) and C. HARRY (Corporate Director – Communities).

Also in Attendance:

C. Evans (Committee Services Officer).

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Councillors K.V. Reynolds, R. Woodyatt, N. Scammell (Acting Director of Corporate Services and S151 Officer) and D. Street (Corporate Director – Social Services).

2. DECLARATIONS OF INTEREST

There were no declarations of interest received at the beginning or during the course of the meeting.

3. CABINET – 15TH MARCH 2017

RESOLVED that the minutes of the meeting held on 15th March 2017 (minute nos. 1 - 11) be approved and signed as a correct record.

4. FUTURE GENERATIONS ADVISORY PANEL HELD ON 24TH NOVEMBER 2016.

RESOLVED that the minutes of the Future Generations Advisory Panel held on 24th November 2016 (minute nos. 1 - 6) be noted.

MATTERS ON WHICH EXECUTIVE DECISIONS WERE REQUIRED

5. OCCUPATIONAL ROAD RISK POLICY

The report, which was considered by Policy and Resources Scrutiny Committee on 27th March 2017, provided Cabinet with details of the Occupational Road Risk Policy and sought its adoption.

The Policy outlines how the Authority will discharge its duty to introduce and include safe systems of work for those undertaking driving and outlines processes for inspecting driving licenses, driving assessments, maintenance of a driver register, issue and update of the drivers handbook, maintenance of vehicles, accident and incident reporting, use of vehicle management information (VMI) systems and driver training.

It was noted that consultation meetings were held with the relevant Trade Unions and the most significant discussion point related to the type of and use of Vehicle Management Information (VMI) Systems. An agreement has been reached with the Trade Unions to limit the use of VMI information systems at this stage to:-

- Vehicle Tracking
- External 360degree camera systems
- Digital Tachographs (an existing legal requirement)
- Specific service technologies eg: salt spread monitoring systems, gulley emptying monitoring systems

The use of VMI systems are supported by a Privacy Impact Assessment (PIA) which has been developed by the Authority's Corporate Information Governance Unit and clearly sets out the purpose for which VMI systems will be used, discusses information flows, access to data controls and retention of data. In addition, the PIA has also been the subject of consultation with the Trade Unions.

Members noted that, whilst there are no financial impacts noted within the report, the Risk Manager is keen to adopt the Policy as savings could be made on Insurance Policies.

Members thanked the Officer for the detailed report and sought further information on Social Workers driving children/ vulnerable adults. Officers assured Members that discussions would take place with the relevant Director to ensure that the information is being communicated.

Following consideration and discussion, it was moved and seconded that the recommendation in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that for the reasons contained in the Officers report the Occupational Road Risk Policy, as set out therein be adopted.

EXEMPT ITEMS

Members considered the public interest test and concluded that on balance the public interest in maintaining the exemption outweighed the public interest in disclosing the information and it was: -

RESOLVED that in accordance with the Local Government Act 1972 the public be excluded from the remainder of the meeting because of the likely disclosure to them of exempt information as defined in paragraph 14 of Schedule 12A of the Local Government Act 1972.

6. COMMUNITY CENTRES – EXTENSION TO FLEXIBLE RETIREMENT

The report asked Cabinet to consider the extension of flexible retirement due to exceptional circumstances within the Community Centres Service Area.

Following consideration and discussion, it was moved and seconded that the recommendation contained in the report be approved. By a show of hands this was unanimously agreed.

RESOLVED that for the reasons contained in the Officers report, the recommendation to extend flexible retirement due to exceptional circumstances, within the Community Centre Service area be approved.

The meeting closed at 2.50 p.m.

Approved and signed as a correct record subject to any corrections made at the meeting held on 12th April 2017.

CHAIR